Cancel and Re-Schedule Your COVID-19 Surveillance Testing Appointment

Step 1: Go to buckeyes.campus.eab.com and log in with your Ohio State credentials. Look under the Upcoming Appointments bar on the lower right side for your COVID testing appointment, and click the COVID-19 Surveillance Testing link.

Step 2: In the lower left corner of the Manage Appointment popup, click Cancel My Attendance.
Step 3: In the Cancel My Attendance box, under the Reason dropdown menu, choose **Cancel by Student Request**.

Step 4: Click the blue **Mark as Cancelled** button in the lower right.
Step 5: You will see, in the upper left panel, **Appointment Cancelled**. Click the blue **Close** button at the bottom right.

Step 6: Click the **Home** icon on the top of the left sidebar. The page will refresh and you will see a yellow banner under the words **Student Home** that asks you to respond to the following appointment request. Click the **Schedule This Appointment** link. You will return to the scheduler and will be able to choose a new appointment date and time.